

- (e) The ninety-day statute of limitations contained in California Code of Civil Procedure section 1094.6 shall apply to judicial review of enforcement decisions made pursuant to this section.

(*"Administrative Enforcement Order" added 2-11-2002 by O-19034 N.S.*)

§26.0440 Administrative Fines

- (a) The maximum fine for any violation of *Governmental Ethics Laws* is \$5,000. The actual fine imposed for any violation may range from zero (\$0) to five thousand dollars (\$5,000), in accordance with the *Commission's* assessment of the severity of the violation.
- (b) Failure of the *Respondent* to pay any fine assessed by the *Commission* is a misdemeanor and subjects the *Respondent* to the penalties set forth in Chapter 1 of this Code.

(*"Administrative Fines" added 2-11-2002 by O-19034 N.S.*)

§26.0443 Service of Documents

- (a) Service of any document relating to the procedures set forth in this Division may be made by any individual who is not less than eighteen years of age. Documents may be served by any *Commission* employee.
- (b) Service may be made by personally delivering a copy of materials to a *Person*. Personal delivery means handing the materials to a *Person* or the *Person's* attorney or designated agent for service of process; or leaving it at the *Person's* office or at the *Person's* attorney's or designated agent's office with a clerk or other person in charge thereof; or, if there is no one in charge, leaving it in a conspicuous place therein; or leaving it at the *Person's* dwelling house or usual place of abode with some person at least eighteen years of age then residing therein.
- (c) If the *Person's* name and address are known, service may be made by certified mail return receipt requested or by overnight mail. If service is made by mail, three calendar days shall be added to the period prescribed for a response. Service by mail is complete upon mailing.

(*"Service of Documents" added 2-11-2002 by O-19034 N.S.*)

§26.0445 Subpoenas and Subpoenas Duces Tecum

- (a) The *Commission* has the authority to issue *subpoenas* and *subpoenas duces tecum* pursuant to Section 41(d) of the San Diego Charter, and in accordance with the procedures in this Division. The *Commission* may refer to the California Administrative Procedures Act for guidance in exercising its authority to issue *subpoenas* and *subpoenas duces tecum*.